



Global Sourcing Planner

About Our Client

AutoZone is an American Fortune 500 company with more than 70,000 employees worldwide. It is the largest aftermarket retail company specialized in Auto parts in the US, with more than 6000 stores. For more than 30 years, AutoZone has been committed to providing the best parts, prices and customer service in the automotive aftermarket industry. The company has a rich culture and history of going the Extra Mile for their customers and community.

Job description

- Develop quarterly sourcing plans for the Autozone Shanghai Office, at the category and sub-category level
 - Working with global Sourcing Management team to build and update the sourcing plan
 - Tracking purchasing and saving
 - Tracking travel expenses and vendor funding.
 - Coordinating CNY promotions and holiday sales activities in relation to global sourcing
- Coordinate project management activities, resources, equipment and information
- Facilitate project planning and execution and support in the management milestones and deliverables across the sub streams
- Responsible for planning, tracking reporting, quality management and internal communication for the cross functional project team
- Break projects into doable actions and set timeframes
- Assign tasks to internal teams and assist with schedule management
- Analyze risks and opportunities
- Creating and maintaining Sourcing Plan
- Checking the consistency between plans on different levels and for different functions
- Making follow-up, update and proposing corrective actions when deviation identified
- Building alternative scenarios when needed
- Identifying risks related to projects
- Presenting status and making recommendation
- Develop the way of working with planning
- Act as our planning expert and support

Requirements

- Bachelor degree (BA, BS) or above in Business Administration, Finance, Accounting or similar area.
- Proven work experience as a Project Coordinator or similar role
- Two years of experience in financial planning, and/or Merchandising
- Experience in supporting the delivery of complex global projects across multiple departments with the ability to drive alignment and rapid decision making
- Experience in project management, from conception to delivery
- An ability to prepare and interpret flowcharts, schedules and step-by-step action plans
- Solid organizational skills, including multitasking and time-management
- Excellent communicator
- Native Chinese speaker with fluent English skill, both in verbal and writing



- Critical Thinking Skills
- Problem Solving Skills
- Quick learner of product knowledge
- Leadership(focus on Communication, Interpersonal, and Emotional Intelligence)

Other information

Location: Shanghai

Contact: For inquiries and to apply, please contact career@growhr.com. Mark your application with *Autozone Global Sourcing Planner*